

Garnishment Summons Non-Wage
GARNISHMENT SUMMONS - NON WAGE (COPY)

1. The Judgment Creditor (Plaintiff) must write in the assigned case number.
2. The Judgment Creditor must write in the name of all Plaintiffs.
3. The Judgment Creditor must write in the name of the Judgment Debtor (Defendant) whose funds are to be garnished.
4. The Judgment Creditor must write in the name of the Judgment Debtor (Defendant) whose funds are to be garnished and the Judgment Debtor's address.
5. The Judgment Creditor must write in the full name and address of the person or entity holding property of the Judgment Debtor, usually a financial institution.
6. The Judgment Creditor must write in the full name of the person or entity holding property of the Judgment Debtor, usually a financial institution.
7. The Judgment Creditor must write in a date 21 to 30 days after the date of issuance of this summons.
8. The Judgment Debtor should leave this blank; it will be filled in by the Circuit Clerk.
9. The Judgment Creditor must write in full name, write Pro Se after name, and Judgment Creditor's address and telephone number.

**IN THE CIRCUIT COURT OF THE SIXTEENTH JUDICIAL CIRCUIT
KANE COUNTY, ILLINOIS**

Case No. _____ (1)

(2) Plaintiff/Judgment Creditor	(3) Defendant/Judgment Debtor	File Stamp
Defendant's Address		
Name: _____ (4)		
Address: City, State & Zip: _____		
Garnishee's Address		
Name: _____ (5)		
Address: City, State & Zip: _____		
Judgment Amount: _____		

GARNISHMENT SUMMONS - NON WAGE

TO THE GARNISHEE: _____ (6)

YOU ARE SUMMONED and required to file answers to the Judgment Creditor's interrogatories in the office of THOMAS M. HARTWELL, Clerk of the Sixteenth Judicial Circuit Court at the Kane County Courthouse, 100 S. 3rd St., Geneva, or 540 S. Randall Rd, St. Charles, Illinois on or before _____ (7) (21 to 30 days after the date of issuance of this summons). However, if this summons is served to you less than 10 days before that date, you must file answers to the interrogatories on or before 14 days after that date. **IF YOU FAIL TO DO SO, A CONDITIONAL JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE AMOUNT OF THE JUDGMENT.**

TO THE OFFICER:

This summons must be returned by the officer or other persons to whom it was given for service, with endorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than the above date. You are further commanded that within (2) two business days of service upon garnishee that you shall mail a copy of the Garnishment Notice and Summons to the Judgment Debtor by first class mail at the Judgment Debtor's address indicated in the Garnishment Notice. Further you are directed that within (4) four business days of service upon the garnishee that you shall file with the Clerk of the Circuit Court a certificate of mailing as provided for by 735 ILCS 5/12-705.

WITNESS, _____ (Date)

(8)
Clerk of the Circuit Court
Seal of Court

Attorney/Pro Se: _____ (9)
Address: _____
City, State, Zip: _____
Telephone No.: _____
Attorney Registration No.: _____
Attorney E-mail: _____

Date of Service _____
(to be inserted by officer on copy left with defendant or other person).